



Ballet Petit

A Quick Overview of Ballet Petit Basic Information 2008-2009

Ballet Petit Studio - 30060 Mission Blvd. Second Floor - Hayward, California, 94544 - Phone: 510 324-4988 - www.balletpetit.com

Please visit our website for further detailing of items outlined below. www.balletpetit.com

A Quick Overview of Ballet Petit Basic Information: Many factors cause us to have specific procedures governing how we do things here at Ballet Petit. Years of experience and a desire to have things a certain way have resulted in the procedures and rules below as well as others not delineated here. As a member of the school, as a parent or as a dancer, it is your responsibility to follow the rules and procedures set forth. We have the big picture and appreciate everyone's cooperation. Please visit our website for further detailing of items outlined below: www.balletpetit.com.

Dress Code: Dancers of all ages are to arrive and leave the studio in street clothes and street shoes. Anything else is considered inappropriate and vulgar by ballet standards. For class female dancers are to wear a black leotard, pink tights, black or pink ballet slippers. Other accessories such as skirts, warm ups, etc. are allowed only during floor exercises and during centre work. Female dancers in Beginning 2 and higher are required to wear their hair up in a secure bun. Male dancers are encouraged to wear a white tee shirt and black tights with black or white ballet shoes.

Observation/Waiting Areas: Visitors are welcome to observe or wait in the main hallway or in the Observation Room only. Please wait quietly. Noisy siblings or other guests must be taken outside if they cannot be quiet during classes. The Dancers' Retreat area in the rear hallway, including study tables, dressing rooms, warm up area, and canteen, is reserved for dancers' use only and is not to be used as a waiting area for parents, sibling, or other visitors. Food is not permitted outside the dancers' canteen. There is no gum allowed. As this is a ballet school, please respect the dancers' space. Please use appropriate cell phone etiquette in our facility.

Payment of Fees: It is your responsibility to place tuition payments in the tuition box each month. We do not send out reminders or bills. Monthly tuition is due by the tenth of each month. Late tuition is to be accompanied by a \$10.00 late fee for each month tuition is late. To avoid tuition payment problems you are encouraged to pay the entire semester at the beginning of each term. All dancers are required to pay the first and last month's tuition of the corresponding semester at registration, along with the fee for that production as appropriate. All fees are nonrefundable and are nontransferable. Spring Concert costumes become the property of the dancer only following participation in all scheduled performances. Early withdrawals forfeit their costume. If a dancer was assigned more than one Spring costume, Ballet Petit will designate which costume the dancer may keep.

Please choose your schedule carefully. Casting and class decisions are made as each registration packet is processed. **IF YOU MAKE ANY SCHEDULE CHANGES AFTER SUBMITTING YOUR REGISTRATION, A \$10 FEE WILL BE ASSESSED IN ORDER TO MAKE THAT CHANGE. THIS FEE IS PER DANCER, PER CHANGE EVENT.**

Production Deadlines and Class Space Guarantee: Class schedules initially set the framework for casting for both the Nutcracker and Spring Concert. Your place in class is guaranteed only following correct submission of all required paperwork and after you have paid the first and last month's tuition for that semester along with the corresponding production fee. Once a class is full, new students will be placed where openings still exist. It is important to remember that class schedules must stay in effect through the production for that semester. Once the production is over, schedules are free to change and promotions may be made. Parents and dancers are reminded that only teachers promote students. Registration for Nutcracker participation is due by September 15, with late registration ending Sept. 30. Spring Concert registration is due by January 20. It is not possible to register for production participation after these dates due to costuming and casting issues.

Our Web Site and Your Image On It: www.balletpetit.com is a wonderful web site full of information, news, and pictures. However, we do respect the desire of some parents to keep the images of their children off of the Internet. For this reason, when we post new photos to the web site we will notify you via the e-mail list that new photos will be posted in 10 days. You will then have 10 days to review the new selection for photos which may show your child. If you do need us to edit such an image, it is your responsibility to e-mail us such information, noting your child's name and which photo needs attention. We will edit the image within 10 days or less of your notification. After this review period ends, we will assume all images have been approved. The collection will stand until it cycles out. You must already be on the Ballet Petit Parent e-mail list to receive such information. We do not label pictures with names.

Likewise, you are not allowed to post any Ballet Petit images anywhere on the Internet without password protection.

Thank you!