

We are glad you will be joining us for this semester. All dancers will need to complete this form in its entirety, the Dancer's Registration form, and submit all fees beginning Dec. 1st, and no later than January 15, 2012. Schedules are to remain in effect through the production. Please drop off your forms and fees to the Studio A mailbox. Space is guaranteed only once all fees and completed forms have been received. This means that, for example, submitting just tuition with a schedule, without the annual registration fees, other forms, etc. will delay the processing of your packet until all pieces are received. By that time, your class choices may no longer be available. Dancers expecting to be in the Spring Concert are expected to be registered for Jan.-June classes. New students also need to submit a Dancer Annual Registration Form.

Important notes: **This registration date of Jan. 15, is firm as final casting decisions must be made soon.** Since class schedules form the framework for casting, it is vital that you carefully select a schedule you can keep through the production date. A change in schedule on your part could result in a loss of parts due to the lack of regular class time rehearsal participation. **There is no late registration for Spring concert due to time constraints from the costume companies.** This is beyond our control.

### STEP ONE - Your Schedule Request

Complete your schedule and calculate your tuition. Note that we expect you to attend classes for the entire semester which ends June 15, 2012. It is important for dancers to return to class once the performance is over. Those classes immediately following the performance are often some of the most rewarding and the most valuable. These post performance classes complete an important part of the dancer's training cycle.

Please note, for production reasons, such as rehearsing and costuming, it is essential that you keep your schedule until the performance is over. Once we have had our performances, you may be flexible with your schedule through the end of the session. If you miss classes during this session, you may do make-up lessons spread here and there only during this semester. To do this, you simply need to notify the instructor as you take make up classes. Make-up privileges do not carry over into other sessions. Remember that fees are not refundable and are nontransferable once submitted as production decisions have been made expecting your participation.

### My / Our Schedule for the Spring Session (Jan. 3, 2012 - June 15, 2012) as follows:

#### Dancer #1's Schedule/Level (full rate tuition) Dancer #2 (Siblings = 20% discount)

Mondays \_\_\_\_\_

Tuesdays \_\_\_\_\_

Wednesdays \_\_\_\_\_

Thursdays \_\_\_\_\_

Saturdays \_\_\_\_\_

# classes per week \_\_\_\_ Tuition \_\_\_\_\_

# classes per week \_\_\_\_ Tuition \_\_\_\_\_

Dancer #1's Name \_\_\_\_\_

Dancer #2's Name \_\_\_\_\_

Dancer #1 + Dancer #2 (-20%) = Total Tuition Total Monthly Tuition = \_\_\_\_\_

\_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_

Please add additional siblings (#3 or 4) to this page. It is easiest to keep family paperwork together.

**STEP TWO - Your Tuition Payment Commitment.** All Tuition payments are to be made 2 months at a time in advance. It is a registration requirement for participation in Ballet Petit that the first and the last month of that semester be paid each session. This means that you must, at a minimum, pay January and June now as you register. You will not be costumed, nor cast, if your June tuition is not paid by January 15th, 2012.

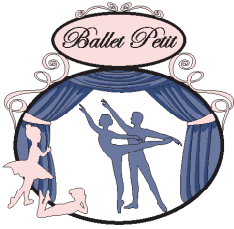
\_\_\_\_ Monthly

Plan A - Pay January/June now, then pay Feb./March payment by Feb. 15. Pay April/May payment by April 15th.

We do not send out bills. Please note that there is a \$15.00 late fee assessed for each month tuition is not received by the 15th of that month. If your payment is received after the 15th, you must include a \$15.00 late fee with that payment. Costumes are not released to dancers until accounts are made current. This includes payments of incurred late fees.

\_\_\_\_ Semester

Plan B - Pay January through June (six months tuition) and be done with it.



# Ballet Petit

## 2012 Spring Registration and Procedures Form

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Blue Form

Ballet Petit Studio - 30060 Mission Blvd. Second Floor - Hayward, California, 94544 - Phone: 510 324-4988 - www.balletpetit.com

### STEP THREE - Your Intent To, or Not To, Perform in the Spring Concert.

Sign up to participate in the Spring Concert Production. Most rehearsals will be within your classes. Each dancer pays a \$145.00 production fee regardless of the number of parts. Your production fee covers one costume for the parts for which you are casted. FYI-most all dancers at Ballet Petit do participate in our productions. It is okay with us if you don't, but experience has shown us that, more often than not, those who initially choose not to participate, have come back later begging. We have, regrettably, had to tell them that we could not add them after the deadlines due to a variety of production issues. We can't just add one more! We highly recommend that you see us early enough if you need coaxing. Productions are exciting events for all involved. Our productions are built around all ages and all levels of dancers. Upon completion of your production responsibilities, you will be offered a souvenir DVD of one show. Regulation performance tights,(Capezio #1864), a flesh colored camisole leotard, and ballet shoes are required, but are not included in this fee as these are your own personal dancewear items. These items may be purchased at A-1 Dance and Theatrical on Redwood Road in Castro Valley. Please call 537-8288 for directions.

I have attached my Production fee because, yes, I will be dancing in the Spring Concert. I'll see you on stage May 12, 2012 at 2:00 and 7:00 p.m. for both shows.

No, I will not perform in the Spring Concert. I understand that I cannot be added after 1/15.

### Lastly, STEP Four - Payment of Fees:

By no later than January 15, you MUST, complete all forms, add up your fees, attach your money and sign below...and turn it all in on time!

Enclosed Fees: Tuition- \$ \_\_\_\_\_ + \_\_\_\_\_ Annual Registration \$ \_\_\_\_\_ Spring Concert Production Fee \$ \_\_\_\_\_  
(Minimum payment) Jan. + June (\$20.00 per dancer) (\$145.00 for one dancer  
\$110.00 for each additional sibling)

Spring Concert Production Fee is due with Registration. The \$15. fee must be attached if the production fee is paid separately.

Enclosed Forms: Dancer Registration Form for Spring Registration Procedures (2 sided - filled out).

\*Packets will not be processed without Parent Signature below. \*Any future changes to this registration will incur \$15.00 per dancer, per change.

Email \_\_\_\_\_ Parent Signature \_\_\_\_\_ Phone Number \_\_\_\_\_

Thank you for choosing Ballet Petit. Happy Dancing!