



# Ballet Petit

## 2009 Fall Registration Form and Procedures

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Blue Form

Ballet Petit Studio - 30060 Mission Blvd. Second Floor - Hayward, California, 94544 - Phone: 510 324-4988 - [www.balletpetit.com](http://www.balletpetit.com)

Welcome to Ballet Petit's Fall Semester of Classes and 31st Anniversary Nutcracker  
September 8 - December 19, 2009

We are glad you will be joining us for this semester. All dancers will need to complete this form in its entirety, the Dancer's Registration form, and submit all fees no later than September 15 (17th), 2009. Schedules are to remain in effect through the production. Please drop off your forms and fees to the Studio A mailbox. Space is guaranteed only once all fees and completed forms have been received. This means that, for example, submitting just tuition with a schedule, without the annual registration fees, other forms, etc. will delay the processing of your packet until all pieces are received. By that time, your class choices may no longer be available. Dancers expecting to be in the Nutcracker are expected to be registered for September classes.

Important notes: This registration date of Sept. 15 (17th), is firm as final casting decisions must be made soon. Since class schedules form the framework for casting, it is vital that you carefully select a schedule you can keep through the production date. A change in schedule on your part could result in a loss of parts due to the lack of regular class time rehearsal participation. Nutcracker Registration is permitted 9/16-9/30 only when a \$10.00 late registration change fee is attached to the regular completed packet. This fee is \$10 per dancer.

### STEP ONE - Your Schedule Request

Complete your schedule and calculate your tuition. Note that we expect you to attend classes for the entire semester which ends December 19, 2009. It is important for dancers to return to class once the performance is over. Those classes immediately following the performance are often some of the most rewarding and the most valuable. These post performance classes complete an important part of the dancer's training cycle.

Please note, for production reasons, such as rehearsing and costuming, it is essential that you keep your schedule until the performance is over. Once we have had our performances, you may be flexible with your schedule through the end of the session. If you miss classes during this session, you may do make-up lessons spread here and there only during this semester. To do this, you simply need to notify the instructor as you take make up classes. Make-up privileges do not carry over into other sessions. Remember that fees are not refundable and are nontransferable once submitted as production decisions have been made expecting your participation.

### My / Our Schedule for the Second Semester (Sept. 8, 2009 - Dec. 19, 2009) as follows:

#### Dancer #1's Schedule/Level (full rate tuition) Dancer #2 (Siblings = 20% discount)

Mondays	_____	_____
Tuesdays	_____	_____
Wednesdays	_____	_____
Thursdays	_____	_____
Saturdays	_____	_____

# classes per week \_\_\_\_\_ Tuition \_\_\_\_\_  
Dancer #1's Name \_\_\_\_\_

# classes per week \_\_\_\_\_ Tuition \_\_\_\_\_  
Dancer #2's Name \_\_\_\_\_

Dancer #1 + Dancer #2 (-20%) = Total Tuition Total Monthly Tuition = \_\_\_\_\_  
\_\_\_\_\_ + \_\_\_\_\_ = \_\_\_\_\_

Please add additional siblings (#3 or 4) to this page. It is easiest to keep family paperwork together.

### STEP TWO - Your Tuition Payment Commitment.

Remember that it is a registration requirement for participation in Ballet Petit that the first and the last month of that semester be paid each session. This means that you must, at a minimum, pay September and December now as you register. You will not be costumed, nor cast, if December tuition is not paid by September 15.

\_\_\_\_ Monthly Plan A - Pay September and December now. Pay October and November by the 10th of those months.  
Please note that there is a \$10.00 late fee assessed for each month tuition is not received by the 10th of that month. If your payment is received after the 10th, you must include a \$10.00 late fee with that payment. Costumes are not released to dancers until accounts are made current. This includes payments of incurred late fees.

\_\_\_\_ Semester Plan B - Pay September through December (four months tuition) and be done with it.



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#### STEP THREE - Your Intent To, or Not To Perform in the Nutcracker.

Sign up to participate in the 31st Anniversary Nutcracker production. Most rehearsals will be within your classes. Each dancer pays a \$50.00 production fee regardless of the number of parts. Your production fee covers costume rental for the parts for which you are casted. Regulation performance tights, (Capezio # 18/18C), a flesh colored camisole leotard, and ballet shoes are required, but are not included in this fee as these are your own personal dancewear items. These items may be purchased at A-1 Dance and Theatrical on Redwood Road in Castro Valley. Please call 537-8288 for directions. FYI-most all dancers at Ballet Petit do participate in our productions. It is okay with us if you don't, but experience has shown us that, more often than not, those who initially choose not to participate, have come back later begging. We have, regrettably, had to tell them that we could not add them after the deadlines due to a variety of production issues. We can't just add one more! We highly recommend that you see us early enough if you need coaxing. Productions are exciting events for all involved. Our productions are built around all ages and all levels of dancers.

- Yes, I will be dancing in the Nutcracker. I'll see you on stage on Dec. 5th at 2:00 p.m. and 7:00 p.m.
- No, I will not perform in the Nutcracker. I understand that I cannot be added after 9/30.

*Please read below carefully!*

#### STEP FOUR - Regarding our Closing Show, Sunday Dec. 6th at 7:00 pm.

Sign up for the Closing Night Cast performing on Sunday December 6th at 7 P.M. The Closing Night performance will generally feature all dancers in levels Beginning 3 and above. Years of experience have shown us many things. We know that the younger dancers are too tired to perform a third show on a Sunday night. Additionally, over the years older dancers have lamented about how they have never seen the show. For these reasons we will be trimming down the cast by not having Twinkle Toes and Beginning 1 dancers in the Closing Night Show. The Beginning 2 cast will be trimmed down. This will give younger dancers an opportunity to sit in the audience and enjoy the performance, for free, using a special pass we will issue to them for the Closing Night show only. It is highly recommended that these young dancers take advantage of this opportunity before they get older, old enough to have the additional responsibility of the closing show.

I am in Twinkle Toes or Beg. 1. I understand I will not be in the Sunday show until I am in Beg. 2  
Name \_\_\_\_\_

#### Beginning 2 Only - Mark one

Yes, I am a Beginning 2 dancer who wishes to perform in the trimmed down cast of the Closing Night Show. I am promising that I will be available to return to the theatre at 5 pm on Sunday Dec. 6th for the last minute adjustments that will need to be made. Name \_\_\_\_\_

No, I am a Beginning 2 dancer who is not available to dance in the Closing Night Show on Dec. 6th. I understand that I am still expected to perform in both shows on Saturday, Dec. 5 th. Name \_\_\_\_\_

**Beginning 2 dancers and parents can assume will use them, unless we notify them by Nov. 2, 2009. Please plan accordingly. We are expecting you.** Casting sheets will denote a \* on Beg. 2 names who marked Yes and will, therefore, be expected to perform on Sunday.

#### Beg. 3 - up dancers.

I am a dancer in Beginning 3 or above. I understand that I am expected to perform in all 3 shows, including the Closing Night Show on Sunday, Dec. 6 th at 7 pm. My theatre call time on Sunday, Dec. 6th at 5 pm. Other: It is understood that there may be circumstances precluding Beg. 3 and above dancers from performing in the Closing Night Show. If this is your case, you must let Miss Peggy know **Now** so that plans may be made accordingly. Please attach a written explanation at this time. Name \_\_\_\_\_

#### Lastly, STEP Five - Payment of Fees:

By no later than September 15, you MUST, complete all forms, add up your fees, attach your money and sign below...and turn it all in on time!  
(+Late fee \$10.00 9/16-9/30)

Enclosed Fees: Tuition- \$ \_\_\_\_\_ + \_\_\_\_\_ Annual Registration \$ \_\_\_\_\_ Nutcracker Production Fee \$ \_\_\_\_\_  
(Minimum payment) Sept. + Dec. (\$20.00 per dancer) (\$50.00 per dancer)

Enclosed Forms: Dancer Registration Form and Fall/Nutcracker Registration Procedures (2 sided - filled out)

\*Packets will not be processed without Parent Signature below. \*Any future changes to this registration will incur \$10.00 per dancer, per change.

Email \_\_\_\_\_ Parent Signature \_\_\_\_\_ Phone Number \_\_\_\_\_

Thank you for choosing Ballet Petit. Happy Dancing!