



# Dancer Registration Form for Academic Year 2021-22

## I. Dancer Information

*(Please complete one set of registration papers per dancer)*

Today's Date (m/d/y) \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Dancer's First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth (m/d/y) \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age as of Today: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home/ Cell Phone (\_\_\_\_) \_\_\_\_\_ (select one) Returning dancer \_\_\_\_ New dancer \_\_\_\_

Does this student have any special needs/ allergies? \_\_\_\_\_

Previous dance training for this student (not at Ballet Petit) \_\_\_\_\_

How did you hear about Ballet Petit? \_\_\_\_\_

You **MUST** provide an email address to receive vital information regarding studio matters, updates, performances, etc. Please notify us if you somehow drop off the list so that we can reactivate your communication emails from Miss Peggy. Ballet Petit e-mails are sent only from Miss Peggy and do NOT broadcast addresses, responses, etc. to group members. It is not a parent chat list. It is a necessary means of communication between you and Ballet Petit's Artistic Director. Your contact information is NOT shared with others.

Contact E-Mail (required): **PLEASE write your email address legibly.**

\_\_\_\_ I am NOT currently receiving emails from ballet-petit-parents@balletpetit.com.

OR \_\_\_\_ I am currently receiving emails from ballet-petit-parents@balletpetit.com.

Parent Email address: \_\_\_\_\_ @ \_\_\_\_\_

### Parent 1

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Cell # \_\_\_\_\_

### Parent 2

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Cell # \_\_\_\_\_

Other Emergency Contact Name: \_\_\_\_\_ Cell # \_\_\_\_\_

Name of sibling(s)\*\* currently attending Ballet Petit \_\_\_\_\_

\*\*Siblings qualify for a 20% family discount on tuition (ex. First child pays 100%, second, third child pays 80% . )

**COVID PROTOCOLS:** Sign Here to Acknowledge Receipt and Agreement with Ballet Petit Covid Protocols:

Signed : \_\_\_\_\_ Dated \_\_\_\_\_

**ON-LINE HANDBOOK:** Sign Here to Acknowledge Knowledge and Understanding that Ballet Petit has an

ON\_LINE HANDBOOK: Signed : \_\_\_\_\_ Dated \_\_\_\_\_

# **Ballet Petit Basic Information Overview Academic Year 2021-22**

**NOTE THAT THESE DO NOT INCLUDE ADJUSTMENTS MADE FOR COVID. THERE IS A SEPARATE COVID AGREEMENT THAT WILL SHIFT AS COVID NEEDS SHIFT. UPDATES WILL BE EMAILED TO THE BP PARENT EMAIL GROUP. NOTE: COVID PROTOCOLS, ETC. SUPERCEDE REGULAR BALLET PETIT POLICIES.**

**A. Please visit our website for further details and additional information at [www.balletpetit.com](http://www.balletpetit.com)** Many factors have led to the specific procedures that govern Ballet Petit. Years of experience and a professional approach to our school have driven our published procedures and rules stated here and on our website. As a dancer or as a parent of a dancer, it is your responsibility to know and follow the rules and procedures set forth; they are not optional. Failure of the dancer or parents/family to follow these rules may result in the dancer's dismissal from the school.

**B. Registration, Scheduling, and Productions:** Many decisions are made and costs are triggered as each dancer registers and is placed on a class roster. Once a schedule and payment are submitted by parents, a \$15 change fee applies when making other changes to the registration, such as class additions, changes, or deletions, etc. This includes dancers who register as non-performing and change to performing because the participation coding changes on the roster. Class schedules initially set the framework for performance casting, so it is important to keep your schedule until after the performance. Your space in class is guaranteed only after accurate and complete registration paperwork and all fees have been submitted. Please remember that ONLY staff can determine class levels and promote dancers. You may ask your dancer's most recent or current teacher if you should anticipate a promotion.

**C. Payment of Fees:** It is your responsibility to pay fees by deadlines. All payments can be made by mail to: Ballet Petit, 2501 Industrial Parkway West, Hayward, CA 94545, or may be dropped in the locked box in Studio A. Fall Session registration opens in early August. Payments are due with registration (#1 of 2) 8/15-9/15 and (#2 of 2) by 10/15. Winter/Spring Session registration opens by early December. Payments are due with registration (#1 of 3) 12/1-1/15, (#2 of 3) 2/15, and (#3 of 3) 4/15. All fees, including production and fees, are non-refundable and non-transferable once paid. There is a Late Fee of \$15.00 assessed on late payments made after deadlines. Missed classes may be made up, but only within the same session as the absence. All dancers pay an annual registration fee with Fall Session registration. New dancers pay the fee upon entrance to the school for the remainder of that school year. BP Parent Collective Effort deposits are destroyed following verification of hours, post production. Parents may OPT OUT by not joining the BP Parent Collective Effort and will have their BPPCEP deposits processed. either when they OPT OUT or do not submit completed hours by the deadline.

**D. Observation/Waiting Areas:** We are a classical ballet school, so please keep the waiting areas calm. We welcome all visitors who are able to maintain the ambiance of the school. A classical ballet school is a focused environment where dancers work, rest, wait, study, eat, and even socialize, but quietly. The atmosphere in the building is critical for dancers to maintain focus. Parents are encouraged to watch classes or relax quietly in the various parent-approved waiting areas. Siblings are welcome as long as they can be quiet while here. Noisy behavior, games, balls, and toys, etc. are not permitted in the school as they disrupt the environment for the dancers. Our facility has a special Noisy Sibling Room for adults to take their infants and children when they are unable to wait quietly in the studio. Do not use cell phones in the hallways or observation / common areas. Please take your phone calls outside, or go to your car to make and take calls.

**E. Appropriate Ballet Dress Code and Protocols:** Dancers must ALWAYS dress in street clothes and shoes before they arrive at and leave the building. Dancers never come and go in just their ballet attire, at any age. Their ballet clothes may not be visible outdoors until they arrive inside the school. By ballet standards, not covering up is considered inappropriate, and it is not safe. Dancers are to arrive in time to change for their classes *in the dressing room*. We have provided both a Mommy and Me and a separate Daddy and Me dressing room for beginning level dancers under the age of 13. Our youngest dancers through Beginning 4 female dancers not needing dressing assistance are to use the Mommy and Me dressing room. Intermediate, Advanced level, and female dancers 13 years and older are the only ones who may use the dressing room located near Studio D. Male students have a dressing room near Studio A. Younger dancers may leave their clothes in the cubbies in the dressing rooms. Dancers are encouraged to bring all valuables and their dance bags into the studio once they have used the dressing room to change.

**Dress Code:** Female dancers are to wear a black leotard, ballet pink tights, and black or pink, leather or canvas, ballet slippers for all classes. Only Ballet Petit logo wear or appropriate solid pink, black, gray, or white items may be worn as warm ups. Dancers are to remove warm ups after plies. Skirts, etc. may be worn in centre at the discretion of the teacher. Male dancers are to wear a white t-shirt with black leggings, tights, or shorts, black or white socks, and black or white ballet shoes. Dancers who forget ballet shoes or clothes are not permitted to take class, but are required to observe from inside the studio. *Dancers may wear other color leotards and other colored tee shirts the last class of each month.*

**Hair Code:** Young dancers to Beginning 2 are encouraged to have their hair in a bun for class. If that presents a challenge, a ponytail, or hair tied back from the face will suffice. Dancers in Beginning 3 and above are required to wear their hair in a ballet-style bun for all classes and rehearsals. A ballet bun consists of a neat ponytail, twisting of the ponytail as it rounds into a neatly pinned bun covered with a hair net or chignon. Dancers should carry hair supplies in their dance bags as a part of their necessities. In some cases, a clip with a chignon to stuff the hair into makes a reasonable substitute for some hairstyles. All dancers are required to have buns for performances, so they should practice styling their own hair into a bun as soon as possible. Dancers are to enter the studios in ballet attire, not their street clothes. Shoes that have been worn outdoors are never be worn on the dance floors.

**F. Internet and Photography:** [www.balletpetit.com](http://www.balletpetit.com) is a wonderful site full of information, pictures, videos, and other items of interest to Ballet Petit dancers, families, and fans. Parents should expect that we post images that may include their children and understand that we use photos and videos from classes, rehearsals, and performances on our web site and in various publications. You may also find us on Facebook and Instagram under Ballet Petit, Inc. NOTE: Parents may NOT post Ballet Petit photos from rehearsals, classes, or performances, or any other Ballet Petit events on public sites without password protection unless those images only show their own child(ren). **p 2 of 2**

## **Covid - 19 Addendum to Ballet Petit's Usual Policies and Procedures (as of 7/27/2021)**

At the time this is being written, these are the current, additional policies and procedures that need to be followed. As time goes on, there will likely be adjustments, additions, deletions, etc., as local Health Department guidelines and other events occur. In the meantime, we encourage everyone who is eligible to be vaccinated for Covid-19. At this time, the majority of our eligible dancers are vaccinated. Our entire staff is fully vaccinated.

Ballet Petit reopened for Summer Session and In Person classes on July 6, 2021 after a 16 month closure. In addition to Summer Session, we also hosted the Oakland Ballet Company Summer Dance Intensive for 2 weeks in July 2021. During that time, we were able to evaluate our Covid protocols and make adjustments, as needed.

We understand that many are very tired of Covid restrictions, but until we are all the way through this, we must stick together and follow CDC Guidelines, etc. We are still learning about Covid-19 and will need to make adjustments as we go along. Covid - 19 is also changing itself from time to time. Everyone needs to cooperate. By entering Ballet Petit, you are agreeing to follow our protocols, etc. at all times.

How dancers and their families come and go at Ballet Petit has been changed to reduce community spread, allow for social distancing, provide safety for our dancers and families. Everyone is expected to comply with all procedures. Dancers and others not complying will be warned, educated, and then removed from our program if those measures do not demonstrate compliance moving forward. We understand there is still a lot we don't know, and opinions vary. However, in our common space at Ballet Petit, the only way we can be safely open on site is with 100% compliance to the current guidelines. It has been long and tragic year. Opening on-site is an important step that we have taken with care and caution. We would like to keep it that way and move forward.

Anyone who appears to be experiencing Covid-19 symptoms is to stay home. Everyone who enters our space at Ballet Petit must be free of Covid-19 symptoms. If a dancer becomes ill while at Ballet Petit, the dancer will be isolated and the parent will be called. Parents must come immediately to pick up their ill child, or send a representative to do so.

Everyone entering the building must wear a mask over their nose and mouth for the entire time inside. Only necessary/ essential people should enter Ballet Petit during these restrictive times.

**For now, only ONE parent/adult will be permitted to observe classes and accompany the dancer until all Covid restrictions are lifted, such as social distancing, etc. If additional adult family members wish to observe, they may rotate out, but only bring one into the building at a time.**

Note that siblings are not to enter the building at this time, unless they are Ballet Petit enrolled students. We understand this can be tricky. If your younger children do not have anyone to watch them at home, a parent may drop off their dancer with one child, but must then exit the building with the non-enrolled child until class is over. Realize that until children under 12 can be vaccinated, we need to minimize possible transmissions and exposures however we can, especially for our younger dancers and medically compromised. continued...

...continued

Staff will take the temperature of dancers as they enter the studios for classes. Dancers will wait, socially distanced, in the designated spaces outside of the studios.

Dressing Rooms are currently closed. Once we reopen them, they are to be used quickly,. Even when that happens, dancers may not hang out in the dressing Rooms until Covid eases further. Our gender neutral rest rooms need to be used for toilet needs, not dressing.

Dancers are encouraged to bring their own filled water bottles. The water fountains have been disabled, per County guidelines. They will be turned back on at a later date, when it is deemed safe by County Health professionals.

Dancers must wear masks covering their nose and mouth at all times while in class and in the building. Staff will always wear masks on site. Some usually closed doors may be opened during classes for ventilation and hands free use, but do not indicate that people may enter or exit through them.

**Ballet Petit now has REME HALO LED Surface and Air Purifiers installed in all 8 HV/AC units throughout the building to help keep our air safe and clean.**

Staff and older dancers will wipe down ballet barres and common surfaces with disinfectant wipes after classes as groups change. This make take 5 minutes off the end and / or beginning of classes.

Each ballet studio has had the floor and barres marked off for social distancing in classes. In Studios B, C, and D, additional portables have been provided for smaller / younger dancers. Dancers will utilize these spacing protocols to maintain safe spaces between them and staff during all classes. Ballet classes will be modified to exclude close contact and certain movements that would increase exposure.

**These are the protocols at the moment they were written and printed. They will change. Additional Covid protocols, adjustments, etc. will be emailed to families via the BP Parent Email List. You are required to stay informed.**

***Note that you signed at the bottom of the Dancer Registration form to Acknowledge Receipt and Agreement with Ballet Petit Covid Protocols. It is your responsibility to stay informed as we make decisions to loosen or tighten our Covid protocols. The above information was as of July 27, 2021. Ballet Petit cannot be expected to predict how the pandemic will proceed. Everyone is expected to make adjustments as we need and to act responsibly for the greater good. Luckily, this should not be a problem for our wonderful Ballet Petit community.***



## Schedule of Ballet Petit's Fall / Nutcracker Session Classes Classes Schedule for September 7- December 12, 2022

Check off the class(es) for (Dancer's Name) Level Pointe Level

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### *Classes for Our Youngest Dancers...*

#### **Beg. 1 - (Recommended ages 4-6 years old)**

<input type="checkbox"/> Wednesdays	6:30-7:15	B1	Miss Emily	Studio C
<input type="checkbox"/> Saturday	11:30-12:15	B1	Miss Leah	Studio B

*At Beginning 2/ and age 7 , dancers are encouraged to attend 2 classes per week.*

#### **Beg. 2 (Recommended ages 5.5-7 years old)**

<input type="checkbox"/> Mondays	5:00-5:45	B2	Miss Patience	Studio B
<input type="checkbox"/> Wednesdays	5:45-6:30	B2	Miss Emily	Studio C
<input type="checkbox"/> Thursdays	5:45-6:30	B2	Miss Patience	Studio B
<input type="checkbox"/> Saturdays	12:15-1:00	B2	Miss Leah	Studio B

#### **Beg. 3 (Recommended ages 7-9 years old)**

<input type="checkbox"/> Mondays	5:45-6:45	B3	Miss Patience	Studio B
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### *More Classes for Our Dancers as They Progress and Grow...*

#### **Beg. 4 (Recommended ages 9 - 16 years old)**

<input type="checkbox"/> Mondays	5:00-6:00	B4	Miss Peggy	Studio A
<input type="checkbox"/> Tuesdays	6:45-7:45	B4	Miss Patience	Studio C
<input type="checkbox"/> Thursdays	8:00-9:00	B4	Miss Diana	Studio D
<input type="checkbox"/> Saturdays	10:30-11:30	B4	Miss Leah	Studio B

#### **Trans Int - Dancers in this level MUST attend both of these classes. Pre-pte is by invitation.**

<input type="checkbox"/> Mondays	6:45-8:00*	Trans Int	Miss Patience	Studio C
<input type="checkbox"/> *with Pre-Pte	8:00-8:30	Trans. Int. only	Miss Patience	Studio C
<input type="checkbox"/> Thursdays	4:15-5:30	Trans. Int	Miss Diana	Studio D

Note: Transition Int dancers who cannot attend both of these classes will choose 1 B4 for their second day.

## ***Classes for Our Dancers with Experience and Training...***

*At Intermediate 1, dancers are required to attend classes a minimum of 2 days per week. At Intermediate 2, dancers are required to attend 2 days per week, plus 2 regular classes on one of those days. This does not include pointe classes.*

**Pointe Classes** - Dancers must always attend a regular class before their Pointe Class. It is recommended that dancers in Pointe 1B and above take Pointe Classes more than once per week. ALL dancers need to take a "Pointe Class" in addition to classes that include Pointe instruction embedded in them.

___ Tuesdays	5:45-6:30	Pointe 2A, 2B	Miss Patience	Studio A
___ Tuesdays	8:00-8:45	Pointe 3, 2B (w/perm)	Miss Patience	Studio A
___ Thursdays	5:30-6:00	Pointe 1A	Miss Peggy	Studio A
___ Thursdays	5:30-6:00	Pointe 1B	Miss Diana	Studio D
___ Saturdays	1:00-1:45	Pointe 2A, 2B	Miss Patience	Studio A
___ Saturdays	1:00-1:30	Pointe 1B	Miss Leah	Studio B

### **Int. 1, 2, 3**

___ Mondays	7:30-8:45	Int. 1,2	Miss Peggy	Studio A
___ Tuesdays	4:30-5:45	Int. 1,2	Miss Patience	Studio A
___ Thursdays	4:15-5:30	Int. 1,2	Miss Peggy	Studio A
___ Thursdays	8:00-9:15	Int. 2,3	Miss Patience	Studio A
___ Saturdays	11:45-1:00	Int. 1,2,3	Miss Patience	Studio A

## ***Classes for Our Most Experienced Dancers...***

*At Transition Advanced, dancers are required to attend classes a minimum of 3 days per week. As at Int. 2, these dancers are required to attend classes a minimum of 3 classes per week, plus 2 regular classes on one of those days. This does not include pointe. For TUITION calculation purposes, classes marked \* count as 2 classes, as they are over 105 minutes and regularly include pointe integrated within the class.*

### **Int. 3- Adv**

___ Mondays	6:00-7:30	Int 3- Adv	Miss Peggy	Studio A
___ Tuesdays	6:30-8:00	Int. 3- Adv.	Miss Nicole	Studio A
___ Wednesdays	7:15-9:00*	Int. 3- Adv w Pointe	Miss Emily	Studio A
___ Thursdays	6:00-8:00*	Tr. Adv- Adv w Pointe	Miss Peggy	Studio A
___ Thursdays	8:00-9:15	Int. 2, 3	Miss Patience	Studio A
___ Saturdays	10:00-11:45*	Trans Adv-Adv	Miss Patience	Studio A

## ***And Our Adult Class(es) for Our Lifelong Learners...***

### **ADULT BALLET / MULTI-LEVEL**

___ Thursdays	6:30-7:45	Adult Multi-Level	Miss Patience	Studio C
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\$15 per class

See the Adult Division Registration form for additional information

7.27.21

# TUITION RATES, BASIC CALENDAR, and COMMUNICATIONS



Ballet training is more than taking classes and performing on stage. Communicating with our BP parent community is very important. Our parents are an essential part of our program. Miss Peggy utilizes our Ballet Petit Parent email list / group to send out important information such as production rehearsal etiquette matters, parent collective effort opportunities, rehearsal times, ticket sale info, emergency notifications, etc. This is NOT a parent chat list. Emails go between you and Miss Peggy (Me), ONLY. I promise you, I do not share your email addresses, and only I can send the emails out. Please be sure to read your BP parent emails and notify us if you drop off the list somehow. It happens from time to time, and we don't know until you tell us.

TUITION RATES FOR Fall/ Nutcracker 2021 SESSION (4 MONTHS)						
TUITION PAYMENT RATES ARE AS FOLLOWS BELOW						
There are TWO Tuition payments this session: #1 of 2 as you register and #2 of 2 by Oct. 15						
	1 CLASS PER WEEK	2 CLASSES PER WEEK	3 CLASSES PER WEEK	4 CLASSES PER WEEK	5 CLASSES PER WEEK	UNLIMITED CLASSES
<b>Due With Reg.</b>	<b>\$175</b>	<b>\$340</b>	<b>\$500</b>	<b>\$600</b>	<b>\$675</b>	<b>\$725</b>
<b>And Due Again on or before Oct. 15</b>	<b>\$175</b>	<b>\$340</b>	<b>\$500</b>	<b>\$600</b>	<b>\$675</b>	<b>\$725</b>
<b>Or pay both installments Now</b>	<b>\$350</b>	<b>\$640</b>	<b>\$1000</b>	<b>\$1200</b>	<b>\$1350</b>	<b>\$1450</b>
BP Parent Collective Effort Program	\$200 per family. Please read across...	each family is required to collaborate 10 hours:	6 hours Studio/ pre-production verified AND	4 hours theatre/ production weekend verified on log sheets	\$200 is then shredded	OR OPT OUT and we will deposit this fee now.
<b>Private Lessons</b>	60 minutes \$80 (1DANCER)	90 minutes \$120 (1 DANCER)	semi- priv. \$95(\$80+15) (+1 DANCER)	small priv. \$105(\$80+25) (+2)	payment due at each lesson	arranged mutually

## Academic Year 2021-22 (SEPTEMBER 2021- AUGUST 2022)

DATES	Description	DATES	Description
Tues., 9/7/21	Fall / Nutcracker Session 2021 starts	Tues., 1/4/2022	Winter / Spring Session Starts
Wed., 9/15	End Regular Registration	Mon., 1/17	Dr MLK Day Observed/ No Classes
Thurs., 9/16-30	Late Nutcracker Registration (\$15 extra)	Fri., 2/18- Mon., 2/21	Presidents' Day Weekend Observed/ No Classes
Fri., 10/15	Tuition #2 of 2 is due by now	Thurs., 4/14- Sun., 4/24	Spring Break Closure/ No Classes
Fri., 11/12	Veteran's Day Observed/ No Classes	TBA in 2022	Spring Concert Weekend/Cast in Theatre / No Classes on site
Wed., 11/24- Sun., 11/28	Thanksgiving Holiday Closure Winter / Spring Reg will open next week	Fri., 5/27- Mon., 5/30	Memorial Day Weekend/ No Classes
Thurs., 12/2-Sat., 12/4	Nutcracker Weekend/ Cast in Theatre / No Classes on site	Sun., 6/12	Winter / Spring Session Ends
Sat., 12/11	Nutcracker Cast Party at Ballet Petit after classes	Tues., 7/5	Summer Session 2022 starts
Sun., 12/12- Tues., 1/4/2022	Winter Break Closure	TUES., 9/6/22	Fall / Nutcracker Session 2022 Starts





# **Ballet Petit's 43rd Anniversary Nutcracker Participation Agreement**

Ballet Petit is so happy to be performing its 41st anniversary Nutcracker this season. We are thrilled that you are here to join us at this momentous time. We encourage you to become involved in the production so that we all can benefit from our collective experiences. Please read carefully to be sure you have made your choices and have everything included BEFORE you submit your packet. Incomplete packets cannot be processed as each component is dependent on others.

Dancer's Name \_\_\_\_\_ Dancer's Class Level \_\_\_\_\_ # Classes per week \_\_\_\_\_

**In order to perform in Ballet Petit's production of The Nutcracker, all dancers must:**

Submit their completed registration packet no later than September 15. (Late Class Reg is possible 9/16-30 for an extra \$15) Class registration is possible after 9/30, but Nutcracker participation is NOT. Casting will be posted in early October. Note: All fees (except BPPCEP) are non-refundable and non-transferable once paid. This includes Production Fees as decisions are made as each dancer is processed. Packets are to be submitted only once they are complete (i.e. forms AND fees).

## **Indicate Your Performance Choices Below (due with registration)**

**FOR DANCERS of ALL LEVELS:**

1.  **Yes, My DANCER** will perform in Ballet Petit's The Nutcracker on Saturday 12/4 at 2 p.m. and 7 p.m.

All dancers perform in all shows.

OR  **NO, My DANCER** will not perform in The Nutcracker this year. I understand I cannot be added to the cast after submitting this form unless I include a \$15 Change Fee no later than 9/15. If approved 9/16-30, Changed / Late Nutcracker Registration incurs a change fee and a late fee, so I must include (\$15+\$15= \$30) both by 9/30. Changes and Late registrations affect our casting process and progress. This policy will allow for both parents and the school to include these dancers 9/16-30.

2. **PARENT SIGNATURE of ALL NUTCRACKER PARTICIPANTS:** I understand that each family is responsible for the 10 hours as outlined in the Ballet Petit Parents Collective Effort Program. Once my participation is verified post- production, I understand that my deposit will be shredded. *I also may OPT OUT, not participate in the BPPCEP, and my \$200 check will be deposited.*

Parent Signature / BPPCEP Acknowledgement/ Agreement: X \_\_\_\_\_

3. **Your Complete Fall / Nutcracker Participant Registration for ALL Dancers includes:**

\_\_\_\_\_ Completed Dancer Registration Form

\_\_\_\_\_ Payment of Annual Registration Fee

\_\_\_\_\_ Completed Class Schedule in dancer's assigned level

\_\_\_\_\_ Payment of EITHER Tuition #1 of 2 (#2 of 2 is due no later than Oct. 15) or FULL Tuition (payment of Tuition #1 and #2)

\_\_\_\_\_ Completed Dancer Nutcracker Participation Agreement

4. **Additionally, IF this dancer is performing, at registration time, Nutcracker Participation also Requires:**

\_\_\_\_\_ Signed Acceptance of BP Parent Collective Effort Agreement

\_\_\_\_\_ Payment of Nutcracker Production Fee

\_\_\_\_\_ Payment of BPPCEP Deposit (as a check)

**5. Please sign here if you choose to OPT OUT of the Ballet Petit Parent Collaborative Effort Program, and we will process this deposit now.**

**OPT OUT SIGNATURE** \_\_\_\_\_

**Today's Date** \_\_\_\_\_

# Ballet Petit's Parent Collective Effort Program (BPPCEP) Overview Nutcracker 2021

Dear BP Parents, We / they need you! We deeply appreciate your support of your child's performance experience. Many earlier collaborations have brought us to where we are today. Your effort will collectively make many important things happen this season. Additional people will be brought into the theatre to see your dancer perform in our wonderful production. Dancers and audience members will enjoy beautiful and lavish costumes, sets, and a full stage production, a value far greater than the ticket prices. Together, you will help us together bring the wonders of classical ballet to more members of the community. Here is some information about how we will be building on the legacy of what has come before us, and how we will move forward. Thank you for joining our efforts for our dancers!!

It is required that each family of Ballet Petit dancers performing in our show becomes involved in the behind the scenes aspects of our production. We understand that everyone's time, talent, needs, and circumstances are unique and different. For this reason, we offer options. *You may join our collaboration, or OPT OUT of participation for the price of the deposit / fee.*

A Collective Effort Program Deposit of \$200, *in the form of a check*, is required at registration to participate in each BP Nutcracker Production. This is to guarantee a *minimum of 10 hours per family* be dedicated to supporting Ballet Petit's various Collective Effort needs. Those who choose to waive their support by Opting Out may do so and will have their BPPCEP deposit check processed soon after registration.

Miss Peggy will send out emails as needs arise. You may also email her to suggest or offer suggestions of activities. Sign Up Genius, an app, will be used for some activities. Other activities are on-going and will appear in real time. Please remember that it is your responsibility to stay informed and choose how to fulfill your hours. Don't wait until the last minute, as options may become limited for your needs.

## Some General Ways to support Ballet Petit's Parent Collaborative Effort Program (BPPCEP):

**Pre-Production: 6 hours minimum are required for Studio/ before performance weekends.** Here are some ideas for you to consider as you plan ahead. Keep an eye out for requests, emails, notices, etc of projects to do.

### Marketing:

- Leafletting 2-3 School Sites
- Leafletting Local Businesses
- Gaining Program Sponsorships
- Community Outreach
- Photocopying for Ballet Petit
- Media Outreach
- Organize Community Group Field Trips
- Ticket Sales Help
- Performance Program Publishing

### Varied Costume and Prop Assistance:

- Cutting Fabric
- Sewing Trim
- Assisting with Costume Fittings
- Headpiece Creation
- Lead Costumers Assistance
- Costume Cleaning
- Organization Tasks
- Prop Creation
- Prop Refurbishment/ Painting
- Packing and Unpacking

### Moving Crew:

- Loading / Unloading to and from Chabot

### Other:

- Boutique Prep and Studio Presale help

**Production Weekend: 4 hours minimum are required over Theatre/performance weekends.** Here are some ideas for you to consider as you plan ahead.

### Backstage Supervision and Assistance:

- Backstage Performance Supervision
- Backstage Performance Security
- Volunteer Coordination
- Quick Change Crew
- Packing and Unpacking

### Audience Assistance:

- Performance Ushering
- Refreshment Help / Clean Up
- Cookies and Cases of Water Donation
- Boutique Sales

**The week after the performances, you will need to submit your Log Sheet. Once your BPPCEP Hours have been validated, your deposit will be shredded. This will happen asap, by the beginning of the next session for Nutcracker and by the end of the session for Spring Concert. OR...If you choose to Opt Out, just let us know and your deposit / fee will be processed now. THANK YOU!!!!**

# Thank You for Dancing at Ballet Petit!



**BILLING SHEET for Family Name(s)** \_\_\_\_\_

for Dancer \_\_\_\_\_

**Email of Parent Responsible for Account:** \_\_\_\_\_

**Best Phone Number for Parent Responsible for Account:** (    ) \_\_\_\_\_

Dancer #1's Name _____		Level _____	
<b>Tuition #1 of 2 payments Due with Reg</b>	\$ _____	<b>Tuition #2 of 2 is due 10/15</b>	Remember to drop off payment #2 no later than 10/15 to avoid the \$15 late fee. <b>Or</b> you may pay # 2 of 2 now.
<b>Annual Reg. Fee</b>	\$35	Annual fee	Registration Fee is due each school year
<b>Production Fee Regular and Premium Package (additional \$20)</b>	\$185 (Includes video access code to download) +\$20 (additional USB drive of perf video)	Participation	Nutcracker Production Fee for Dec. 4, 2021 shows. Package includes use of BP costumes for shows, related performance process fees, video access codes of performance. Premium package (+\$20) includes a USB of the performance.
<b>BP Parent Collective Effort Program Deposit / Fee (BPPCEP)</b>	\$200 as a check, per family, towards Collective Effort 10 Hours Per Family Requirement.	See BPPCEP sheet for details.	Each Family of performing dancers is required to join our Collective Effort Program by assisting <b>6 hours at studio /pre-production and 4 hours Nutcracker weekend</b> . \$200 will be returned when goal is verified, post prod. Families may Opt Out (for \$200) in lieu of participating in our BPPCEP.

Dancer #2's Name (Sibling of #1) _____		Level _____	
<b>Tuition #1 of 2 payments Due with Reg</b>	\$ * _____ (*less 20% discount for this sibling)	<b>Tuition #2 of 2 is due 10/15</b>	Remember to drop off payment #2 no later than 10/15 to avoid the \$15 Late payment fee. <b>Or</b> you may pay #2 now.
<b>Annual Reg.Fee</b>	\$35	Annual Fee	Registration Fee is due each school year
<b>Production Fee</b>	\$135	Participation	Nutcracker Production Fee for Dec. 4, 2021. Fee is discounted for siblings.

Dancer #3's Name (Sibling of #1 and 2) _____		Level _____	
<b>Tuition #1 of 2 payments Due with Reg</b>	\$ * _____ (*less 20% discount for this sibling)	<b>Tuition #2 of 2 is due 10/15</b>	Remember to drop off payment #2 no later than 10/15 to avoid the \$15 Late payment fee. <b>Or</b> you may pay #2 now.
<b>Annual Reg. Fee</b>	waived for 3rd sibling	Annual Fee	Registration Fee is due each year for Dancers#1 and 2.
<b>Production Fee</b>	\$135	Participation	Nutcracker Production Fee for Dec.4, 2021. Fee is discounted for siblings.

**FEES DUE AT REGISTRATION (Late and Change Fees will apply if paid after registration):**  
**TUITION, REGISTRATION, PRODUCTION, and COLLECTIVE EFFORT DEP. (as a check)**  
**Due and Enclosed Now: \$ \_\_\_\_\_ (#1 payment of 2 tuition payments is required with registration.)**

**Please remember that Tuition Payment #2 is due by 10/15 \$ \_\_\_\_\_**

**All fees (Tuition, Registration, Production) are Non-Refundable and Non-Transferable to other fees due.**

**FORMS MUST ALWAYS ACCOMPANY FEES. FEES MUST ALWAYS ACCOMPANY FORMS.**

**COLLECTIVE EFFORT DEPOSIT CHECKS WILL BE SHREDDED UPON HOURS VERIFICATION**

**PLEASE PICK UP A REMINDER CARD LISTING TUITION DUE DATES, IF NEEDED.**



**Ballet Petit Basic Information Overview Academic Year 2021-22- NOTE THAT THESE DO NOT INCLUDE ADJUSTMENTS MADE FOR COVID. THERE IS A SEPARATE COVID AGREEMENT THAT WILL SHIFT AS COVID NEEDS SHIFT. UPDATES WILL BE EMAILED TO THE BP PARENT EMAIL GROUP. NOTE: COVID PROTOCOLS, ETC. SUPERCEDE REGULAR BALLETT PETIT POLICIES.**

**A. Please visit our website for further details and additional information at [www.balletpetit.com](http://www.balletpetit.com)** Many factors have led to the specific procedures that govern Ballet Petit. Years of experience and a professional approach to our school have driven our published procedures and rules stated here and on our website. As a dancer or as a parent of a dancer, it is your responsibility to know and follow the rules and procedures set forth; they are not optional. Failure of the dancer or parents/family to follow these rules may result in the dancer's dismissal from the school.

**B. Registration, Scheduling, and Productions:** Many decisions are made and costs are triggered as each dancer registers and is placed on a class roster. Once a schedule and payment are submitted by parents, a \$15 change fee applies when making other changes to the registration, such as class additions, changes, or deletions, etc. This includes dancers who register as non-performing and change to performing because the participation coding changes on the roster. Class schedules initially set the framework for performance casting, so it is important to keep your schedule until after the performance. Your space in class is guaranteed only after accurate and complete registration paperwork and all fees have been submitted. Please remember that ONLY staff can determine class levels and promote dancers. You may ask your dancer's most recent or current teacher if you should anticipate a promotion.

**C. Payment of Fees:** It is your responsibility to pay fees by deadlines. All payments can be made by mail to: Ballet Petit, 2501 Industrial Parkway West, Hayward, CA 94545, or may be dropped in the locked box in Studio A. Fall Session registration opens in early August. Payments are due with registration (#1 of 2) 8/15-9/15 and (#2 of 2) by 10/15. Winter/Spring Session registration opens by early December. Payments are due with registration (#1 of 3) 12/1-1/15, (#2 of 3) 2/15, and (#3 of 3) 4/15. All fees, including production and fees, are non-refundable and non-transferable once paid. There is a Late Fee of \$15.00 assessed on late payments made after deadlines. Missed classes may be made up, but only within the same session as the absence. All dancers pay an annual registration fee with Fall Session registration. New dancers pay the fee upon entrance to the school for the remainder of that school year. BP Parent Collective Effort deposits are destroyed following verification of hours, post production. Parents may OPT OUT by not joining the BP Parent Collective Effort and will have their BPPCEP deposits processed, either when they OPT OUT or do not submit completed hours by the deadline.

**D. Observation/Waiting Areas:** We are a classical ballet school, so please keep the waiting areas calm. We welcome all visitors who are able to maintain the ambiance of the school. A classical ballet school is a focused environment where dancers work, rest, wait, study, eat, and even socialize, but quietly. The atmosphere in the building is critical for dancers to maintain focus. Parents are encouraged to watch classes or relax quietly in the various parent-approved waiting areas. Siblings are welcome as long as they can be quiet while here. Noisy behavior, games, balls, and toys, etc. are not permitted in the school as they disrupt the environment for the dancers. Our facility has a special Noisy Sibling Room for adults to take their infants and children when they are unable to wait quietly in the studio. Do not use cell phones in the hallways or observation / common areas. Please take your phone calls outside, or go to your car to make and take calls.

**E. Appropriate Ballet Dress Code and Protocols:** Dancers must ALWAYS dress in street clothes and shoes before they arrive at and leave the building. Dancers never come and go in just their ballet attire, at any age. Their ballet clothes may not be visible outdoors until they arrive inside the school. By ballet standards, not covering up is considered inappropriate, and it is not safe. Dancers are to arrive in time to change for their classes *in the dressing room*. We have provided both a Mommy and Me and a separate Daddy and Me dressing room for beginning level dancers under the age of 13. Our youngest dancers through Beginning 4 female dancers not needing dressing assistance are to use the Mommy and Me dressing room. Intermediate, Advanced level, and female dancers 13 years and older are the only ones who may use the dressing room located near Studio D. Male students have a dressing room near Studio A. Younger dancers may leave their clothes in the cubbies in the dressing rooms. Dancers are encouraged to bring all valuables and their dance bags into the studio once they have used the dressing room to change.

**Dress Code:** Female dancers are to wear a black leotard, ballet pink tights, and black or pink, leather or canvas, ballet slippers for all classes. Only Ballet Petit logo wear or appropriate solid pink, black, gray, or white items may be worn as warm ups. Dancers are to remove warm ups after plies. Skirts, etc. may be worn in centre at the discretion of the teacher. Male dancers are to wear a white t-shirt with black leggings, tights, or shorts, black or white socks, and black or white ballet shoes. Dancers who forget ballet shoes or clothes are not permitted to take class, but are required to observe from inside the studio. *Dancers may wear other color leotards and other colored tee shirts the last class of each month.*

**Hair Code:** Young dancers to Beginning 2 are encouraged to have their hair in a bun for class. If that presents a challenge, a ponytail, or hair tied back from the face will suffice. Dancers in Beginning 3 and above are required to wear their hair in a ballet-style bun for all classes and rehearsals. A ballet bun consists of a neat ponytail, twisting of the ponytail as it rounds into a neatly pinned bun covered with a hair net or chignon. Dancers should carry hair supplies in their dance bags as a part of their necessities. In some cases, a clip with a chignon to stuff the hair into makes a reasonable substitute for some hairstyles. All dancers are required to have buns for performances, so they should practice styling their own hair into a bun as soon as possible. Dancers are to enter the studios in ballet attire, not their street clothes. Shoes that have been worn outdoors are never be worn on the dance floors.

**F. Internet and Photography:** [www.balletpetit.com](http://www.balletpetit.com) is a wonderful site full of information, pictures, videos, and other items of interest to Ballet Petit dancers, families, and fans. Parents should expect that we post images that may include their children and understand that we use photos and videos from classes, rehearsals, and performances on our web site and in various publications. You may also find us on Facebook and Instagram under Ballet Petit, Inc. NOTE: Parents may NOT post Ballet Petit photos from rehearsals, classes, or performances, or any other Ballet Petit events on public sites without password protection unless those images only show their own child(ren). **p 2 of 2**